## Appendix B

## Commonwealth of Virginia Database Index Reporting Form

1. Public Body Name & Numeric Code:		4. Point of Contact:
Virginia Department of Agriculture and Consumer Services (301)		Kent W. Lewis
2. Database Title: Virginia State Apple Board	d	5. <b>Phone Number</b> : 804-371-6098
3. Database Acronym: vsab		6. Signature & Date:
7. Database Description and Contents:		
(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)		
The database contains specific information for the purpose of the collection of taxes from apple growers and tracking apple growers production volume and sales. Taxes are assessed on the basis of production volume and related sales and credited on the Comptroller's books to a fund known as the "Apple Fund". Known restrictions to the database are detailed in the <i>Code of Virginia</i> , §2.1-343(A); §2.1-342.01(A)(70) and §3.1-14(B)(6).		
Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.		
	9. Frequency of Update: Daily, Weekly, Monthly, Other: Bi-annually or more often, as required.	
10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)		
a. <b>Format</b> 100 MB Iomega PC Zip Disc	b. <u>Cost</u>	: Approximately \$ 25.00

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000 (Attn: Mary Clark). (January 2000).